

# **Interscholastic Coaching**

## ***Application Process***

Applications are available on the Utica City School District Website or at the Administrative Building located at 929 York Street, Utica, New York 13502

In order to apply for the position **Interscholastic Coach**, kindly complete the below information and forward this information to:

**Sara E. Klimek, Chief Human Resources Officer  
Human Resources Department  
929 York Street  
Utica, New York 13502  
(315) 792-2243**

- **Letter of interest**
  - **Completed Application**
  - **Resume**
  - **Copy of Certification** – Include the following Certificates:
    - First Aid Certification
    - CPR Certification
    - Exposure Control Certificate
    - NYS Professional Coaching Certification
  - **Transcripts** - *Originals preferred*
  - **Three (3) Letters of Reference**
- ❖ Please note that the application needs to be completed in its entirety. *Do Not Indicate “See Resume”.*